

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – May 6, 2021

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:01 p.m. Member present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Lourdes Ruiz, and Gina Taylor.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Monica Throm.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for May 6, 2021.
Michelle Knight moved, seconded by Gina Taylor to approve the Agenda for May 6, 2021.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of April 1, 2021.
Michelle Knight moved, seconded by Lourdes Ruiz to approve the Minutes of the Regular Meeting of April 1, 2021.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS

Monica Throm reported:

- 8th grade class is planning its graduation festivities. WIS PTO is sponsoring a graduation party on June 10, 2021 from 7:30 p.m. to 10:30 p.m. out at The Meadows.
- Marquees are ordered for both WIS and MES.
- New officers are in place for WIS PTO.
- Will be holding field days for students during the last week of school.
- A fundraiser will be held, so lane lines and blocks can be purchased for the WHS pool.

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

WUTA – No Report

CSEA – President Kathleen Morrison reported:

- Thank you for the \$2,500 per employee.
- Attended the Area A leadership training.
- Working on the Tentative Agreement, hoping to bring a ratified TA to the Board next month.
- Distributed candy bags for Easter to classified employees.
- Congratulations to Dorene Hickman and Shelley Taylor as classified employees of the year.
- Selected scholarship recipients.

4.2 Associated Student Body Report – No Report

4.3 Principals

WHS – David Johnstone reported:

- Graduation will be held on June 11, 2021 at 7:30 p.m. Looking at a traditional set up with a few changes due to COVID such as limiting numbers, social distancing, and masks, as well as no band performance. Graduate picture banners will be placed on the fence along Wood Street.
- Will be holding an end of the year movie night on June 4, 2021.
- Prom was a huge success, with 150 students attending.

- FCCLA held its virtual state leadership conference on April 23-24. WHS chapter was recognized for affiliating over 50 plus member this year. Five chapter degrees were awarded, and Mrs. Poldervaart was recognized and congratulated for 5 years of Advisory service.
- FFA Awards Banquet was held on May 3, 2021.
- Glenn County Fair Week will be May 17-23, 2021, with Wednesday being the Mighty Goad and swine show.
- The majority of CAASPP testing is complete, and AP testing will continue for another week.
- Scholarship night is May 26, 2021 at 6:00 p.m. in the gym.
- Concert in the Park is May 27, 2021 at 6:00 p.m.
- Questions from the Board surrounding the master schedule included the following CTE pathways, academic rigor, free periods, and teacher aides.
- Greg Kitchen, Athletic Director reported:
 - Baseball, softball, swimming, boys tennis and track are going on.
 - Standouts are as follows:
 - Baseball – Brady Glenn and James Holvik
 - Softball – Maya Chavez
 - Tennis – David Garcia
 - Swimming – Gracie Flowerdew
 - WHS will be rejoining the SVL in volleyball, basketball, baseball, softball, and soccer. Will continue in the MVL for football, which is scheduled for 2021.
 - Greg Kitchen and Coach Cano will be going to WIS to make a presentation to 8th graders regarding athletics at WHS. Topics will include: expected outcomes of the program at JV and Varsity levels; sports offered in each season; eligibility requirements; athletic clearance; and information regarding our drug testing program.

WIS – Emmett Koerperich reported:

- Testing is almost complete, other than a handful of makeup tests.
- New marquee will arrive towards the end of June. A combination of PTO, District, and site funds were used in its purchase. Thank you to Monica Throm and Corey Richards for the time and effort put forth toward the purchase and installation planning of the new sign.
- 13 members of Team WIS (11 teachers, counselor, and principal) participated in a webinar for the District’s new assessment and data program, Map Growth.
- Enrollment – 293 students, with 45 on long-term independent study.

MES – Debbie Costello reported:

- TK/K registration continues. MES currently has 50 registered (38 kindergartener and 12 TK). With 19 current TK students moving into kindergarten, there will be 12 TK and 57 pre-registered kindergarten students.
- Thank you to Kate Niehues for the two new Murdock videos that introduces the kindergarten staff and provides a tour of the campus for new incoming students.
- 3rd and 4th grades have completed the state testing. 5th grade will finish by May 11, 2021. Makeups will continue until May 14, 2021.
- Teachers were trained on the MAP Growth Assessment and those assessments will be administered to K-5 students in the coming weeks.
- Welcome to Karissa Lutz, a newly hired instructional aide.
- Welcome to the new MES principal, Miguel Barriga.
- “Dress Up to Count Down to Summer” days started today with “A – Animal Print Day”. For the next 25 days, dress down days follow the rest of the alphabet. Tomorrow is “B – Book Character Day”.
- Enrollment is 575 students, with 65 students enrolled on long-term independent study.

WCHS – Emmett Koerperich reported:

- The Air Force recruiter will be visiting next week to discuss the ASVAB results with students.
- State testing is going in this week.
- Amy Steele is working with students who need credit recovery and helping them enroll in Adult Ed.
- Amy Steele is also working with Butte College’s Reg-to-Go program to help students with their Butte applications and FAFSA or Dream Act paperwork.
- Annual barbecue will be held on May 28, 2021
- Making plans for graduation.

4.4 Director of Business Services – No report

4.5 Director of State and Federal Programs – Emmett Koerperich reported:

- Testing is running smoothly at each site.
- LCAP is in progress. The focus is on improving the ELA and math scores as well as making sure our students are college and career ready.
- Looking to hire additional support for the English Learners and also in social emotional learning.
- Will be creating an advisory K-12 committee to meet monthly to vertically align and articulate curriculum.

4.6 Superintendent – Emmett Koerperich reported:

- Finalizing the paperwork for the WIS HVAC system. Two units will be delivered within 8 weeks of order and hopefully ready for the start of school.
- MES Fencing bid walk will be May 11, 2021 and bid opening will be May 18, 2021.
- Some summer projects are doing some renovations to the portables at WCHS and painting the MES cafeteria.
- Met with Interface, a flooring company, to discuss replacing the carpet in some of the rooms at MES.
- Delivered cookies from the Cookie Shoppe to WUSD teachers in honor of Teacher Appreciation Week.

4.7 Board of Education Members

Lourdes Ruiz reported:

- Attended the Girls Soccer game.
- Attended the FFA Banquet.
- Thank you to all staff.

Michelle Knight reported:

- Thank you to all staff for their hard work this year.
- Thank you to Monica Throm and other parents for their hard work.

Alex Parisio reported:

- Glad sports are back and that kids are going to participate in this year’s Fair.
- Thank you to every staff member in the District for all their hard work.
- Thank you to the PTOs for their hard work and dedication to the students.
- Good luck to those teachers and staff members who are moving onto other endeavors.

Gina Taylor reported:

- Attended the band concert.
- Watching the JV boys baseball practicing. Players are courteous and polite.
- Nice to see everyone out and about as far as sports and other activities.
- Glad to be able to reward the staff with the \$2,500.00.

Jeromy Geiger reported:

- Every employee in the District received the \$2,500.00, and the Board is so thankful to each employee for their hard work this year.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from MES Parent Teacher Organization in the amount of \$15,000.00 to be used for a new electronic marquee at MES.
2. Accept donation from WIS Parent Teacher Organization in the amount of \$4,500.00 to be used for a new electronic marquee at WIS.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #20-21-45 through #20-21-47 to attend school in the Willows Unified School District for the 2020/21 school year.
2. Approve Interdistrict Requests for Students #21-22-7 through #20-21-10 to attend school in the Willows Unified School District for the 2021/22 school year.
3. Approve Interdistrict Requests for Students #21-22-11 through #21-22-14 to attend school in another district for the 2021/22 school year.
4. Approve 2021/22 textbook lists for all WUSD schools (MES/WIS/WHS/WCHS).
5. Approve the School Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High.
6. Approve Overnight Field Trip Requests for River Jim to:

- a. Butt Valley Reservoir June 21-23, 2021
- b. Engelbright Reservoir July 26-28, 2021

C. HUMAN RESOURCES

- 1. Approve request for Dawna Keolanui, WHS Teacher, to take an unpaid leave of absence for the 2021/22 school year.
- 2. Approve employment of Karissa Lutz, Temporary/Short-Term Instructional Aide I @ MES (3.9 hrs/day), effective April 28, 2021 through June 11, 2021.
- 3. Approve employment of Miguel Barriga, MES Principal, effective July 1, 2021, pending clearance.
- 4. Approve employment of Kelsey Lopin, WHS Teacher, effective August 11, 2021.
- 5. Accept resignation from Iovanna Salinas, MES Teacher, effective June 11, 2021.
- 6. Accept resignation from Jennifer Ovitz, WHS Teacher, effective June 11, 2021
- 7. Accept retirement from Cristina Cameron, MES Teacher, effective August 4, 2021.

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 3/31/21 through 4/28/21.
- 3. Approve ASB Quarterly Reports (MES/WIS/WHS).

Jeromy Geiger requested Item #5C-3 be pulled for discussion.

Jeromy Geiger moved, seconded by Alex Parisio to approve the Consent Calendar, with the exception of Item #5-C3.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

Emmett Koerperich introduced Miguel Barriga as the new Principal at MES. Mr. Barriga introduced himself to the Board.

Jeromy Geiger moved, seconded by Alex Parisio to approve the Item #5-C3.

AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3110	Transfer of Funds
BP 3230	Federal Grant Funds
BP 3452	Student Activity Funds
BP 3600	Consultants
BP 4119.25/4219.25/4319.25	Political Activities of Employees
BP 4140/4240/4340	Bargaining Units
BP 5113.2	Work Permits
BP 5126	Awards for Achievement
BP 5141.31	Immunizations
BP 6142.8	Comprehensive Health Education
BP 6146.1	High School Graduation Requirements
BP 6146.2	Certificate of Proficiency/High School Equivalency
BP 6170.1	Transitional Kindergarten
BP 7210	Facilities Financing
BB 9012	Board Member Electronic Communications
BB 9320	Meetings and Notices

Information only – no action taken.

2. **(Action)** Accept selection committee's recommendations for the 2020 and 2021 Glenn County Educator's Hall of Fame Award recipients. (Michelle Knight & Lourdes Ruiz) Michelle Knight and Lourdes Ruiz announced the committee's recommendation for the 2020 recipients as Shirley Cooper and Beverly Appleton and John and Pat Perry as the 2021 recipients.
Michelle Knight moved, seconded by Lourdes Ruiz to accept the committee's recommendation for 2020 as Shirley Cooper and Beverly Appleton and John and Pat Perry for 2021.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve Resolution #2020-21-07 Lincoln's Birthday Observance.
Gina Taylor moved, seconded by Jeromy Geiger to approve Resolution #2020-21-07 Lincoln's Birthday Observance. (Roll call vote was taken)
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Expanded Learning Opportunities Plan. Emmett Koerperich and Debbie Costello reviewed the Plan.
Gina Taylor moved, seconded by Jeromy Geiger to approve the Expanded Learning Opportunities Plan.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve prospective graduates from WIS.
Michelle Knight moved, seconded by Gina Taylor to approve the prospective graduates from WIS.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve prospective graduates from WHS.
Michelle Knight moved, seconded by Gina Taylor to approve the prospective graduates from WHS.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
4. **(Action)** Approve prospective graduates from WCHS.
Lourdes Ruiz moved, seconded by Gina Taylor to approve the prospective graduates from WCHS.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
5. **(Action)** Approve Certificated/Student Calendar with Collaboration Days for the 2021/22 school year.
Michelle Knight moved, seconded by Lourdes Ruiz to approve the Certificated/Student Calendar with Collaboration Days for the 2021/22 school year.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
6. **(Action)** Approve Certificated/Student Calendar for the 2022/23 school year.
Gina Taylor moved, seconded by Jeromy Geiger to approve the Certificated/Student Calendar for the 2022/23 school year.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution #2020-21-08, Teacher Appreciation Week, May 3-7, 2021.
Michelle Knight moved, seconded by Jeromy Geiger to approve Resolution #2020-21-08, Teacher Appreciation Week, May 3-7, 2021. (Roll call vote was taken.)
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

2. **(Action)** Approve Resolution #2020-21-09, Classified Employees Week, May 16-22, 2021.
Alex Parisio moved, seconded by Gina Taylor to approve Resolution #2020-21-09, Classified Employees Week, May 16-22, 2021. (Roll call vote was taken.)
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve employment of Certificated Personnel for 2021/22.
Michelle Knight moved, seconded by Gina Taylor to approve employment of Certificated Personnel for 2021/22.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
4. **(Action)** Approve employment of Classified and Confidential personnel for 2021/22.
Lourdes Ruiz moved, seconded by Gina Taylor to approve employment of Classified and Confidential personnel for 2021/22.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
5. **(Action)** Approve employment of Management personnel for 2021/22.
Michelle Knight moved, seconded by Jeromy Geiger to approve employment of Management personnel for 2021/22.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
6. **(Discussion/Possible Action)** Substitute Teacher Rates for the 2021/22 School Year.
Gina Taylor moved, seconded by Alex Parisio to approve the substitute teacher rates for the 2021/22 school year as \$150/day for a regular substitute and \$175/day for long-term substitutes (more than 20 continuous days for a specific teacher).
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Waiver Request - Carl Perkins Vocational and Technical Education Act.
Gina Taylor moved, seconded by Lourdes Ruiz to approve the waiver request for the Carl Perkins Vocational and Technical Education Act.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Resolution #2020-21-10, Establishment of Fund 08 – Student Activity Special Revenue Fund.
Jeromy Geiger moved, seconded by Gina Taylor to approve Resolution #2020-21-10, Establishment of Fund 08 – Student Activity Special Revenue Fund.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2021/22 school year.
Alex Parisio moved, seconded by Jeromy Geiger to approve the Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2021/22 school year.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor
NOES: None
MOTION PASSED: 5-0
4. **(Action)** Approve Agreement for Professional Services between WUSD and Rainforth Grau Architects for the Willows Intermediate School Gym HVAC Replacement-1457.
Gina Taylor moved, seconded by Michelle Knight to approve the Agreement for Professional Services between WUSD and Rainforth Grau Architects for the Willows Intermediate School Gym HVAC Replacement.
AYES: Geiger, Knight, Parisio, Ruiz, and Taylor

NOES: None
MOTION PASSED: 5-0

7. ANNOUNCEMENTS

- 7.1 Teacher Appreciation Week is May 3-7, 2021.
- 7.2 WIS Spring Concert will be held on May 13, 2021 at 5:30 p.m.
- 7.3 Classified Employees Week will be May 16-22, 2021.
- 7.4 Glenn County Fair will be held May 19-23, 2021.
- 7.5 WHS Scholarship Night will be held on May 26, 2021 at 6:00 p.m.
- 7.6 WHS Spring Concert in the Park will be held on May 27, 2021 at 6:00 p.m.
- 7.7 The following are the dates and times for Graduations:

Willows Community High School	Wed, June 9, 2021	10:00 a.m.	Sycamore Park
Willows Intermediate School	Thurs, June 10, 2021	6:00 p.m.	WHS Football Field
Willows High School	Fri, June 11, 2021	7:30 p.m.	WHS Football Field
- 7.8 The Local Control and Accountability Plan (LCAP) Public Hearing and Preliminary Budget Public Hearing will be held on June 14, 2021 at 7:00 p.m.
- 7.9 The next Regular Board Meeting will be held on June 17, 2021 at 7:00 p.m.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:20 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:29 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. RECONVENE TO OPEN SESSION

- 10.1 Announcement of Action Taken in Closed Session.

At 8:50 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 10.1: Update given to the Board.

11. ADJOURNMENT

Meeting was adjourned at 8:51 p.m.